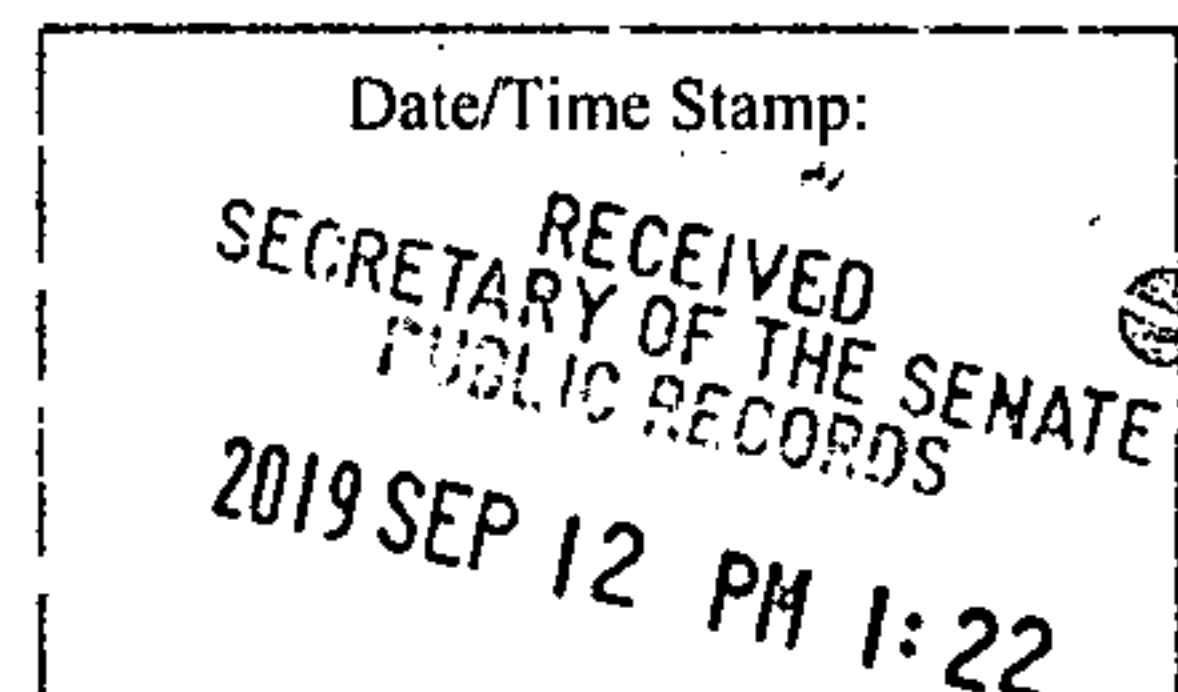


# Employee Post-Travel Disclosure of Travel Expenses



**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): See Attachment A

Travel date(s): August 12 - 15, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$55.26	\$338.56 (inc. taxes)	\$127.87 (including taxes)	\$8 Entry fee for fairgrounds (location of dinner and exhibits on 8/12). Fee did NOT provide access to recreational elements of State Fair.
<input checked="" type="checkbox"/> Actual Amount				

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	N/A	N/A	N/A	N/A
<input type="checkbox"/> Actual Amount				

☒ Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): All meetings and tours facilitated a better understanding of US agriculture and the production and use of renewable fuels such as ethanol and biodiesel.

11 SEP 19  
(Date)

STEPHANIE CARLSON  
(Printed name of traveler)

Stephanie Carlson  
(Signature of traveler)

☒ TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11 SEP 19  
(Date)

Chuck Gransley  
(Signature of Supervising Senator/Officer)

**7-0000000000**

## Iowa Renewable Fuels Association

Renewable Fuels Foundation

Iowa Soybean Association

Missouri Corn Growers Association

Nebraska Corn Board

Renew Kansas

## Farm Credit Services of America

## Renewable Fuels Nebraska

## Kansas Soybean Commission

## Kansas Corn Growers Association

Ames Chamber of Commerce

Iowa Biotechnology Association

## Big River Resources

## Western Dubuque Biodiesel

Bioeconomy Institute

0411 Main Mall  
Ames, Iowa 50011-2153  
515-294-7936  
FAX 515-294-3001

Dear Steph Carlson,

On behalf of the Iowa State University Bioeconomy Institute and 18 other sponsoring organizations, you are cordially invited to participate in the **11<sup>th</sup> Annual Biofuels: Science and Sustainability Tour** from August 12-15, 2019, taking place in Iowa. This privately-sponsored tour has been organized to provide congressional staff and agency representatives an opportunity to learn how Iowa's biofuels industry and research community are leading the nation in responding to the many challenges and opportunities in renewable energy and agriculture.

This event will include “hands on” tours of biofuel refineries as well as cutting edge research projects aimed at advancing current and next generation renewable fuels. In addition, briefings will be conducted by state and national experts, technology providers, family farmers and university research staff.

The tour is designed to provide participants with a better understanding of the environmental and economic impacts of renewable fuels, to highlight technological advancements that are improving the efficiency and carbon footprint of biofuels production and agricultural processes, and to showcase the capabilities of Iowa's premier research entities. The tentative tour schedule linked here includes time for open exchanges of ideas regarding energy and biofuels policy.

As part of the tour, you are invited to participate in a roundtable discussion on the Energy Policy Outlook for the 116<sup>th</sup> Congress. Other congressional staff members will be invited to participate in this panel as well.

**Space is limited.** If you are interested in participating in the tour, please complete the following:

- **Click here** to fill out the tour registration form and return it to Monte Shaw, Executive Director of the Iowa Renewable Fuels Association, at **mshaw@IowaRFA.org** *Please reply as soon as possible.*
- Once registered, you will receive all of the paperwork necessary for submission to the Senate Ethics Committee (which is due no later than July 13, 2019).

Any questions may be directed to Monte Shaw at (515) 252-6249, [mshaw@IowaRFA.org](mailto:mshaw@IowaRFA.org). Thanks, and we hope to see you on the tour!

Sincerely,

Robert C. Braun

Robert C. Brown  
Anson Marston Distinguished Professor  
Gary and Donna Hoover Chair of Mechanical Engineering  
Director, Bioeconomy Institute

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## Release and Waiver of Liability

The undersigned participant ("Participant") in the Biofuels Science and Sustainability Tour ("Tour") hereby provides this Release and Waiver of Liability ("Release") in favor of Tour sponsors—Iowa Renewable Fuels Association, Renewable Fuels Foundation, Iowa Corn Growers Association, Iowa Soybean Association, Iowa Biodiesel Board, National Biodiesel Foundation, Iowa State University and its College of Agriculture and Life Sciences and its Bioeconomy Institute, Missouri Corn Growers Association, North Dakota Ethanol Council, Nebraska Corn Board, Renew Kansas, Farm Credit Services of America, Renewable Fuels Nebraska, Kansas Soybean Association, Kansas Corn Growers Association, Ames Chamber of Commerce, Iowa Biotechnology Association, Big River Resources, Western Dubuque Biodiesel, and their respective directors, officers, employees, agent, affiliates, affiliated governmental bodies or legal entities (collectively the "Sponsors").

- **I agree to waive, discharge claims and release Sponsors from any and all liability on account of, or in any way resulting from Injuries and Damages.**
- I further agree to hold harmless the Sponsors from any claims, damages, injuries or losses caused by my own negligence on the Tour.
- I acknowledge that this Release is intended to be as broad and inclusive as is permitted by the laws of the State of Iowa and interpreted under such laws.
- I agree that if any clause or provision in this Release is held to be invalid, that invalidity shall not otherwise affect the remaining provisions of this Release

Signature: Stephen Carlson Date: 5 AUG 19

City: WASHINGTON

State: DC ZIP: 20003 Phone (work): 202.224.3744

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